

## STAFF TITLE GUIDELINE & CHART

- A. **Executive Management:** The President and the members of the President’s Cabinet. Have stewardship for the strategic direction of the institution.
- B. **Senior Management:** Provide overall vision and direction for their area of stewardship, which typically includes more than one operational subunit. They manage personnel and control budgets at a senior level in the organization. Typically reports to executive management.
- C. **Middle Management:** Provide departmental and/or program vision and direction. Manage full-time personnel and have direct budget and expenditure stewardship. Reports to senior management; direct reports typically include front line management.
- D. **Front Line Management:** Provides specific vision and direction. May oversee personnel, expenditures, projects, and work side by side on the same tasks with other employees. Has leadership responsibility for a unit or team. May report to any level of management.
- E. **Direct Service/Administrative Support Employees:** Provides service and/or administrative support to institutional stakeholders (students, staff, faculty, on and off campus partners, etc.). Typically do not oversee other personnel as a primary function of their job. May report to any level of management.

<b>Levels of Responsibility and Titles</b>	<b>President</b>	<b>Alumni &amp; Community Relations</b>	<b>Student Affairs</b>	<b>Advancement &amp; Enrollment Management</b>	<b>Finance &amp; Administration</b>	<b>Athletics</b>	<b>Provost</b>	<b>Chief Diversity Officer</b>
<b>Executive Mgmt</b>	President		Vice President	Vice President	Vice President	Athletic Director	Provost Deans	
<b>Senior Mgmt</b>	Executive Dir. General Counsel	Executive Dir.	Assist. Vice Pres Dean of Students Executive Director	Assist/Assoc. Vice Pres Executive Director Registrar	Assist. Vice Pres Senior Managing Dir Budget Director Exec Director/Dep.	Deputy AD Senior Associate AD Head Coach	Associate Provost Associate Deans	
<b>Middle Mgmt</b>	Director Artistic Director	Director Executive Event Manager Senior Prog. Manager	Chief of Police Director Clinical Director Assoc Director	Director Assoc Director Assist Director Asst Registrar Sr. Data Analyst	Director/Asst. Dir. Manager Controller/Asst. Con. Asst Chief (RW)	Associate AD Assistant AD Directors Assoc Head Coach	Department Chair Executive Director Manager	
<b>Front Line Mgmt</b>	Asst Director General Manager Manager (Production, stage, marketing, business ops) Dev Assoc USF	Manager (Health & Training, Fiscal, Business, Marketing, Program) Supervisor IIC Intern Budget Analyst Coordinator (Nutrition, Inclusion, ETS, Special projects, Office Reg. Svcs, Business Center, Dark Skies, Program)	Assistant Director Grant Coordinator Lead Student Success Advisor Supervisor Lieutenant Peace Officer Asst. Maintenance Supervisor Lead Child Care Teacher	Analyst Manager Data Analyst Sr. Recruiter Lead Financial Aid Counselor Sr. Admissions Advisor Graphic Designer	Supervisor/Mana ger Lead Custodians Lead HVAC/Elec/Plm Bursar Systems Administrator	Assoc Director Asst Director Assoc Coach Asst. Coach	Assoc Chair Director Assistant Director Assistant Manager Coordinator	

		Coach/Education Coach (Head Start)						
<b>Direct Service/Admin Support</b>	Contracts Administrator Legal Services Administrator Coordinator Assistant	Parkdata User Exp Designer Advisor Admin Asst (I, II, III) Receptionist/Cler k Research Assoc Research Asst Research Fellow Research Fellow Assoc Teacher Family Advocate Early Interv. Therapist Specialist (Compliance, Alum and Com Relations, Data) Community Health Worker Child Dev Facilitator Head Cook Cook II	Budget Analyst Coordinator (Events & Mktg, Health & Wellness, SUU Outdoors, Testing Svcs, Tutoring, etc.) Program Coordinator Student Success Advisor Career Advisor Specialist CCAMPIS Teacher / Child Care Teacher Staff Psychologist Staff Counselor Doctoral Psych Intern Peace Officer / Police Officer Building Assistant Executive Assistant Admin Asst (II, III)	Business Manager Admin Asst Junior Graphic Designer Photographer Videographer Coordinator Advisor Counselor Recruiter Financial Aid Counselor Admissions Officer Admissions Processor Lead Admissions Specialist Specialist	Analyst/Sr. Analyst Accountant I,II,III Auditor I, II Specialists... Admin Asst. I,II,III,IV Journeyman... Investigator Check Instructors I,II Line Instructors Coordinators Developer Purchasing Buyer Apprentice	Coordinator Admin Assistant	Admin Asst (I, II, III, IV) Executive Assistant Project Manager Project Navigator Unit Business Manager Analyst Professor Assoc Professor Assistant Prof. Lecturer Professional in Residence Specialist Assistant	