

# CoS Faculty Scholarly Support Fund

The College of Sciences Faculty Scholarly Support Fund supports costs associated with research and scholarly activities. Funds are available (a) to support travel to present research or scholarly results at professional conferences or (b) to help support research projects that will lead to publication or presentation. Faculty on sabbatical may apply for funding to support a portion of their sabbatical research activities.

## Deadlines

Applications for funding are due to your department chair at the **first of each month**. Applications must be submitted at **least six weeks prior to the planned research activity** in order to give adequate time for review.

## Annual Maximums

In addition to the maximums listed in the bullets below, the combined total for travel and project funding awarded to one faculty member must not exceed \$3,750 per academic year.

### Travel funds

Travel funds are available to faculty who are formal participants at professional meetings and conferences. Participation is defined as presenting a paper or poster, organizing a session, serving as a panelist or invited speaker.

- There is a maximum of \$2,750 per person per academic year for travel within the United States and a maximum of \$3,750 per person per academic year for international travel.
- Domestic travel is typically limited to 3 nights and 4 days, while international travel is typically limited to 5 nights and 6 days. Justification for stays exceeding these amounts must be provided in the funding application and funding to support a longer stay may or may not be approved.
- For joint research, funding would normally support only one faculty researcher; separate applications for additional faculty researchers may be considered. Justification for supporting multiple presenters must be provided in funding applications.
- **Travel funding is contingent on acceptance of the conference presentation.**

### Project funds

Project Funds are intended to help support research efforts that will lead to publication or presentation. Funds may be requested for equipment, supplies, software, travel (to access equipment or collaborate with others), and other costs directly related to research.

- There is a maximum of \$2,750 per person per academic year for approved projects. Projects may span several years, but the total award cannot exceed \$3,750 for any individual project.
- Travel for collaboration on research will only be supported if remote collaboration is not feasible.

## Funding Priorities

The college may not have sufficient funds to support all proposals. In addition to the quality of the proposal and the potential professional impact, the following factors may be considered when determining which proposals to fund:

- Tenure status (tenure-track faculty may receive a higher priority)
- Funding frequency (faculty who have not recently received funding may have a higher priority)
- Student impact (proposals involving students and undergraduate research may have a higher priority).

## Additional Information

Retroactive funding requests will not be considered. Funding may not be used to pay faculty salaries or to support program development or marketing ventures.

**Any changes to an approved FSSF proposal must be reviewed and supported by the college FSSF committee.**