**CoNS Faculty Scholarly Support Fund Application**

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| **Applicant information** | |
| Name:  Tenure status:  Academic rank: | E-Mail:  Department:  Collaborators: |
| ***Travel*: Conference information** | ***Project*: Project information** |
| Conference title:  Conference dates:  Conference location:  Type:  Presentation title:  Accepted:  Proposed activity:  Presentation  Poster  Panelist  Session organizer  Other *(please describe)*:  **Total funding requested**: $0.00 | Project title:  Research dates:  Research location:  Proposed research support:  Materials/supplies  Software/hardware  Travel to access necessary equipment  Travel to collaborate on research  ***note****: travel for collaboration on research will only be supported if remote collaboration is not feasible*    **Total funding requested**: $0.00 |
| **Proposal Narrative** | |
| *The Faculty Scholarly Support Fund supports two types of activities: (1) travel to present scholarly work at a conference and (2) support for conducting a scholarly research project that will lead to publication or presentation. Please describe your proposed scholarly activity, how this activity will benefit you professionally, and how it aligns with the mission of your department.* | |

**Budget Details**

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| **Budget category** | **Funds requested** |
| *In all applicable categories below, give a brief justification for the requested amount.* | |
| **Airfare:** |  |
| **Travel Insurance:** *(required for international travel)* |  |
| **Car rental, taxis, shuttles, gas/mileage:**  (see [*https://www.suu.edu/fleet/rates.html*](https://www.suu.edu/fleet/rates.html)*)* |  |
| **Food:**  *University per diem rate (see* [*https://www.suu.edu/fleet/rates.html*](https://www.suu.edu/fleet/rates.html)*) minus provided meals.*  # of days |  |
| **Lodging:** *(typically limited to 4 days and 3 nights for conferences in the US)*  # of nights |  |
| **Registration/conference fees:** |  |
| **Project equipment:** *(itemize major equipment purchases)* |  |
| **Project consumable supplies:** *(itemize supplies by general categories)* |  |
| **Project software/hardware:** *(itemize major software/hardware purchases)* |  |
| **TOTAL** | $0.00 |

**Proposal Comments & Assessment**

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| **Department chair** |
| *Please provide a brief assessment of the proposal and how the proposed activity assists the faculty member in his/her activities in teaching and scholarship as well as how proposed activity suppors the mission of the department. Please be objective, pointing out areas of weakness, uncertainty, or lack of relevance to your department.*    **Chair ranking:**  Compared to all travel/project proposals:  **Department chair:** |
| **College dean** |
| *Please provide a brief assessment of the proposal, how the proposed activity assists the faculty member in his/her activities in teaching and scholarship, as well as how the proposed activity aligns with the guidelines for the college Faculty Scholarly Support Fund.*    **Dean ranking:**  Compared to all travel/project proposals:  **College dean:** |