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**Budget Desk Reference Fiscal Year 2008-2009** 

### Introduction

This document has been prepared to help Trustees, faculty, staff, students, and the general public better understand the budgeting process at Southern Utah University (SUU). Along with providing a better understanding of the terminology surrounding the institution's budget, we also include a summary of other selected financial information that should serve to enhance the reader's knowledge of SUU's financial position.

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# **Budget Department Vision Statement:**

The Budget Department is dedicated to supporting the mission of Southern Utah University. As a comprehensive regional university committed to offering a personalized learning environment to its students, SUU promotes knowledge and skill development through excellence in teaching, public service and scholarly activities.

# **Budget Department Mission Statement:**

Work with all segments of the university to deliver personalized budgetary, financial, operational, and systems advice, taking advantage of the experience and expertise of the Budget Department. Provide accurate and timely monitoring, tracking, projection, and reporting of funds available to the university, maximizing the effectiveness and efficiency of educational and administrative operations.

### **Administrative & Financial Services**

### **Mission Statement:**

The Administrative & Financial Services component of Southern Utah University serves to promote a sound and healthy fiscal climate, as well as to create and maintain beautiful physical facilities and grounds. Success in our endeavors is accomplished by:

- Acknowledging our role as a service unit, acting professionally and ethically, constantly exploring ways in which service can be enhanced.
- Achieving and maintaining a strong financial condition commensurate with the size and complexity of the institution.
- Developing a management team responsible for leading an institution with forward-thinking operational and human resource practices.
- Creating a diversely talented team of employees in terms of the skills, experiences, and creative abilities we bring to the table.
- Recognizing and enhancing the out-of-class educational opportunities we provide to students through work and internship experiences.
- Establishing an administrative operation recognized throughout the state and region as a benchmark for other institutions.

Recognizing that integrity in all our dealings is non-negotiable, our mission is to provide the means financially, operationally, and physically that will aid our students in their pursuit of educational excellence.

### SUU and the Utah System of Higher Education

Southern Utah University is one of ten member institutions of the Utah System of Higher Education (USHE). The majority of SUU's funding is derived from appropriations provided by the State of Utah. Appropriation levels are determined by the executive and legislative branches of state government, with input and counsel from the Utah State Board of Regents (USBR). With several specific line item exceptions, the majority of this funding comes to each USHE institution as a lump sum appropriation. The individual institutions are then charged to allocate these funds in ways that maximize progress towards attainment of their unique missions.

Second to state tax dollars, the next largest funding source for SUU is tuition and fee revenue collected from students attending the university. Each USHE institution is allowed to fully retain tuition revenue generated from student enrollment. Tuition rates are currently determined through a process that includes public hearings on individual campuses, approval by institutional Boards of Trustees, and state-wide approval by the Board of Regents. Student fee rates have different public approval processes, depending on the fee type; the processes culminating with approval from one or both of the governing boards.

### The [Appropriated] Budget Process within the USHE

The passage of the appropriations act at the conclusion of each legislative session is the culmination of months of preparation and deliberation. Funding for higher education, which is included in the general appropriations act, involves cooperation among the Utah System of Higher Education (USHE), the State Board of Regents (SBR), the Office of the Commissioner of Higher Education (OCHE), the Governor's Office of Planning and Budget (GOPB), and the Legislative Fiscal Analyst (LFA), as well as the Governor and Legislature.

Item:	Guidelines and Hearings	OCHE distributes the budget preparation calendar
Dates:	April/May	and provides guidelines and parameters for use in
		preparing institutional budget requests. The
		President holds budget hearings, as necessary, to
		compile and prioritize institutional budget requests
		for consideration and possible integration into the
•		upcoming USHE system wide budget request.
Item:	Institutional Requests	OCHE collects and analyzes the institutional
Dates:	June-September	requests. OCHE prepares consolidated base
		budget recommendations and details proposed enhancements for SBR consideration.
Item:	Budget Hearings/Adoption	SBR holds hearings with the institutions to
Dates:	September/October	determine budget needs to forward to the Governor
Daics.	September/Sclober	and Legislature for consideration. SBR adopts
		their budget request and forwards relevant
		documentation.
Item:	Budget Preparation	GOPB, with input from the State Tax Commission
Dates:	November/December	and review by the LFA, prepares up-to-date
		revenue projections to be used in finalizing the
		Governor's budget recommendations.
Item:	Budget Presentation	The Governor's Office publicly releases the
Dates:	December	Governor's budget recommendations.
Batco.	Beschiber	Covernor o baaget recommendations.
Item:	Fiscal Analyst Review	The LFA analyzes the Governor's and Regent's
Dates:	December/January	recommendations, independently projects revenue
		(with review by GOPB), and prepares operational
		and capital budget recommendations for
		consideration by the Legislature.

Item: Dates:	Legislative Deliberations January-March	The Legislative Executive Appropriations Committee has subcommittees which hold hearings on the budget recommendations (the Higher Education Appropriations Subcommittee looks specifically at the SBR request and the Governor's recommendations for higher education). The subcommittees gather relevant testimony before sending their recommendations to the Executive Appropriations Committee. The Executive Appropriations Committee prepares appropriations bills to be considered by the full Legislature. Bills passed by the legislature are forwarded to the Governor.
Item: Dates:	Budget Implementation March-April	The Governor signs or vetoes the enrolled appropriations bills. The state constitution allows the Governor line item veto authority.
Item: Dates:	Budget Approval May-June	SBR approves institutional budgets for the upcoming year in summary form. These budgets incorporate any state funding appropriated for USHE institutions.

At the onset of this annual process, a campus budget request may include many institution-specific items. However, as the process continues, most of the individual college and university requests are trimmed. Requests begin to lose their institutional identity as they are compiled into increasingly summarized documents and as the OCHE develops common themes to the request that it will ultimately pass forward. Only those themes with significant support across the system of higher education are generally forwarded to the State Board of Regents. Typically forwarded are themes including employee compensation, facility operation & maintenance, enrollment growth, and library & technology initiatives. Most requests unique to individual institutions are, in this manner, eliminated quite early in the budget development process. Institutional efforts to fund unique needs most generally must occur from allocations/reallocations of the lump sum appropriations that are received.

# Statutory and Constitutional Responsibilities

# Utah System of Higher Education Operating Budget Request Process

### **Board of Regents**

### UCA 53B-7-101

"The board shall recommend a combined appropriation for operating budgets of higher education institutions for inclusion in the state appropriations act...

"The appropriations recommended by the board shall be made with the dual objective of: (a) justifying for higher educational institutions appropriations consistent with their needs, and consistent with the financial ability of the state; and (b) determining an equitable distribution of funds among the respective institutions in accordance with the aims and objectives of the statewide master plan for higher education....

"The board shall request a hearing with the governor on the recommended appropriations. After the governor delivers his budget message to the Legislature, the board shall request hearings on the recommended appropriations with the appropriate committees of the Legislature.

"The board shall recommend to each session of the Legislature the minimum tuitions, resident and nonresident for each institution which it considers necessary to implement the budget recommendations."

### Governor

### UCA 63J-1-201

"The governor shall, within three days after the convening of the Legislature in the annual general session, submit a budget for the ensuing fiscal year by delivering it to the presiding officer of each house of the Legislature. ...

"The budget shall contain a complete plan of proposed expenditures and estimated revenues for the next fiscal year based upon the current fiscal year tax laws and rates....

"For the purpose of preparing and reporting the budget, the governor shall require from the proper state officials, including public and higher education ... itemized estimates of revenues and expenditures....

"The governor may also require other information under guidelines and at times as the governor may direct....

"The governor may require the attendance at budget meetings of representatives of public and higher education, state departments and institutions, and other institutions or individuals applying for state appropriations..."

### **Fiscal Analyst**

### UCA 36-12-13

"The powers, functions, and duties of the Office of the Legislative Fiscal Analyst under the supervision of the fiscal analyst are ...

"To analyze in detail the executive budget before the convening of each legislative session and make recommendations to the Legislature on each item or program appearing in the executive budget...."

# Legislature

### Utah Constitution XIII-5-1

"The Legislature shall provide by law for an annual tax sufficient, with other sources of revenue, to defray the estimated ordinary expenses of the state for each fiscal year..."

Articles VI and VII also identify the distinct powers granted to the executive and legislative branches, respectively, and provide for the legislature to pass bills including appropriation bills.

### **SUU Budget**

SUU's fiscal year begins on July 1<sup>st</sup> and ends on the following June 30<sup>th</sup>. Many component units within SUU – such as the Utah Shakespearean Festival, the Utah Summer Games, and the Head Start program - have different fiscal years that better match their own activities.

Several standard categories are utilized in the preparation and recording of institutional budgets for appropriated accounts:

- <u>Salaries</u> The costs associated with employment of contracted personnel. Includes faculty, adjunct faculty, executives, professional staff, classified staff and temporary staff.
- Hourly Labor costs not otherwise recorded in the salary category (primarily student employment).
- <u>Employee Benefits</u> The benefit costs associated with institutional employees. Items include FICA, TIAA/CREF or state retirement, health insurance, life insurance, etc.
- <u>Current Expense</u> The costs of general operational activities.
- <u>Travel Expense</u> The costs associated with business-related trips.
- Capital Outlay Equipment purchases over \$3,000.

Appropriated accounts are those accounts that result from the state funding approval process [see pages 6-7], and are typically the primary operating accounts for the core activities of the institution. Non-appropriated accounts represent self-support type operations within the institution. For these accounts, revenue sources other than state appropriations and tuition must support the activities. Examples of such revenues sources might include: fines and fees, rental income, ticket sales, royalty payments, etc. Non-appropriated activities require the inclusion of additional revenue categories in the budget building and transaction reporting process.

Both types of budgets are the responsibility of specifically assigned departments. In addition, the budget office ensures that the total budget is within approved guidelines, and that financial transactions stay within the authorized budget.

### **Grant & Contract Budgets**

The budget process for grants & contracts is less involved than for appropriated funds, and is scrutinized by primarily external entities. Approval of grant and contract budgets does not involve the legislative or executive branches of state government. However, other (often federal) agencies typically control the approval process. Additionally, institutional Boards of Trustees may also be involved.

### **Auxiliary Enterprise Budgets**

Self-supporting activities by definition, auxiliary enterprises are designed to support and enhance the university mission. Fees for goods and services provided are to be set at a level sufficient to cover all direct and indirect costs, including depreciation expense and replacement costs. Budget review of these activities, including approval of rate changes for food service and housing, rests with individual institutional Boards of Trustees.

### **Other Budgets**

In addition to operating budgets, there exist non-operating budgets for facilities remodeling, renovation, and new construction. The two primary sources for these projects are capital improvement funds (for renovations) and capital development funds (for new construction). While capital development funding is somewhat sporadic, institutions can regularly count on a fairly consistent level of capital improvement funds. Additional capital development funding can come from institutional [re]allocations, public debt issuance (i.e., revenue bonds), and gifts to the institution. Any revenue bonding is issued under the auspices of the USHE, and is subject to a rather rigorous proposal and oversight process involving governing boards and the political arena.

### **Budget Implementation**

Each year, the Board of Regents issues general guidelines to direct the implementation of the appropriated budgets within the USHE. These guidelines cover only specifically funded (line item) categories such as operation and maintenance of facilities, employee compensation, and utilities. In addition to these system guidelines, each institution develops individual policies and/or practices to control the process of allocating lump sum (non-line item) appropriations to areas of greatest strategic importance. At SUU, practices related to budget implementation are ultimately determined by the President and President's Council. Strong input is received from numerous sources, including the budget office.

### **Internal Budget Planning & Review Process**

The focus of the campus budget process is primarily development and oversight of the appropriated operating budget. The university budget office is the focal point for development of this budget. Operating budget requests are formulated within each vice presidential area of responsibility on the campus. These requests take into consideration programmatic and staffing needs, operational issues, and economic realities. The budget office then works with the President's Council to compile these individual items into a single campus request. Once finalized, the consolidated budget request is subject to numerous external reviews [see pages 6-7].

The request which ultimately receives the necessary Board, legislative, and gubernatorial approvals is significantly different from the original campus budget request. Once approval is granted and final budget allocations are made, the budget office begins the process of administering and reconciling the institutional budget, utilizing departmental administrators who must monitor their own account balances. When unfavorable variances occur, the budget office investigates the cause and recommends appropriate action. Note that no expenditures may be made against an account until a budget is in place. Any exceptions must be approved by the budget office, in consultation with other cognizant campus administrators.

### **Budget Adjustments**

Especially in tight economic times, budget adjustments take place throughout the year. These adjustments may occur within an institution or across the entire system. Budget adjustments impacting all USHE institutions are determined through guidelines promulgated and approved at the USBR level. Internal budget adjustments (called budget transfers) are a much simpler process, though at a minimum they require approval of the budget manager, a supervisor, and the budget office. In this way, the internal budget process has numerous controls in place to assure the integrity of the financial system.

### **USHE Tuition & Fee Schedule**

	UotU (2)	USU (3)	WSU	SUU	Snow	DSC	CEU	UVSC	SLCC				
Undergraduate Tuition													
Resident Students Nonresident	\$4,526.00	\$3,832.00	\$3,152.00	\$3,502.00	\$1,967.00	\$2,442.00	\$1,900.00	\$3,188.00	\$2,286.00				
Students	15,842.00	12,338.00	10,460.00	11,560.00	7,847.00	9,612.00	3,800.00	10,950.00	8,000.00				
Fees													
Student													
Activity/Support Fees	\$102.68	\$146.50	\$244.92	\$118.00	\$112.20	\$211.68	\$140.90	\$120.78	\$108.50				
Building Bond	\$102.08	\$140.50	φ244.92	\$116.00	φ112.20	φ211.08	\$140.90	\$120.78	\$108.50				
Fees	0.00	113.00	206.04	218.00	0.00	0.00	76.00	142.24	111.00				
Building Support	212.00	27.00	50.50	0.00	17.6.20	10.06	0.00	67.40	50.50				
Fees Athletic Fees	213.88 116.84	27.00 113.50	58.70 110.54	0.00 96.00	176.30 42.00	40.06 98.56	0.00 20.00	67.48 165.52	58.50 47.50				
Health Fees	39.28	70.00	53.56	30.00	9.60	1.50	39.50	27.04	20.00				
Technology Fees	220.80	120.00	24.50	64.00	31.90	94.90	38.50	27.18	18.00				
Other Fees	65.40	23.00	3.30	0.00	8.00	4.50	26.70	13.76	10.00				
Other 1 ces	33.40	23.00	3.30	0.00	8.00	7.30	20.70	13.70	10.00				
Total Fees	\$758.88	\$613.00	\$701.56	\$526.00	\$380.00	\$451.20	\$341.60	\$564.00	\$373.50				

Note: Distributions refer to Main Campuses only. Branch campuses and centers may have a different distribution of the same total fee amount.

### **Total Undergraduate Tuition and Fees**

Resident Students Nonresident	\$5,285.00	\$4,445.00	\$3,854.00	\$4,028.00	\$2,347.00	\$2,893.00	\$2,242.00	\$3,752.00	\$2,660.00
Students	16,601.00	12,951.00	11,162.00	12,086.00	8,227.00	10,063.00	4,142.00	11,514.00	8,374.00
Fees as a % of Resident Undergraduate Tuition and Fees	14.36%	13.79%	18.21%	13.06%	16.19%	15.60%	15.24%	15.03%	14.04%
Notos:									

<sup>(1) 2</sup> Semesters at 15 credit hours each

As approved by the USBR in March, 2008. For fifteen credit hour load—academic year—undergraduate students.

<sup>(2)</sup> Lower division (freshman & sophomore) rate only. Differential rates for upper division (junior and senior) may apply.

<sup>(3)</sup> Rate for undergraduate students starting 2004-05 and beyond. Higher differential rate for students enrolling in Business and Engineering courses.

### **FY09 Capital Improvements List**

Capital Improvement funds are used to maintain existing state-owned facilities. This may include repairing or replacing worn or dilapidated building components, systems and equipment, utility upgrades, correcting code violations, roofing and paving repairs, structural repairs, remodeling inadequate space, site improvements and hazardous materials abatement.

Utah Code 63A-5-104 (b) defines "Capital Improvement" as:

- [1] remodeling, alteration, replacement, or repair project with a total cost of less than \$2.5 million;
- [2] site and utility improvement with a total cost of less than \$2.5 million; or
- [3] new facility with a total construction cost of less than \$500,000.

### FY 2009 Capital Improvements As approved by Building Board April, 2008

Randall Jones Theater: Lighting & Dimming	\$332,700
Gravel Parking Lot Paving	\$53,400
Campus Master Plan	\$52,100
Engineering & Technology: Air Handler Replacement	\$317,200
Heat Plant: Catwalk System Upgrade and Steam Tunnel Lighting	\$119,200
Steam Tunnel Ventilation	\$222,300
Multipurpose Building: Acoustical Tile Upgrades	\$53,600
General Classroom Building: Classroom Upgrades	\$178,700
Heat Plant: Condensate Tank Relocation	\$223,900
Facilities Management Building	\$475,000
Hunter Conference Center: Carpet Replacement	\$108,000
Centrum Arena Door Replacement	\$119,200
Roofing: Auditorium	\$30,000
Roofing: Multipurpose Building	\$30,000
Paving: Asphalt Parking Lot Seal/Slurry Coating	\$111,200
Total Allocation	\$ 2,426,500.00

FORM A-1-BUDGET. Appropriated funds expenditures, transfers, and revenues, by line item and program

Southern Utah University

**Education and General** 

				Public	Academic Su	pport	Student	Services	Institutional		O&M		
		Instruction	Research	Service	Libraries	Other	Athletics	Other	Support	Scholarships	Plant	Transfers	Total
А. Ехр	enditures & Transfers Out												
FTE													
1.	Regular Faculty	224.27			10.27								234.54
2.	Adjunct / Wage Rated Faculty	90.19				5.22		1.82					97.23
3.	Teaching Assistants												0.00
4.	Executives	7.00			1.00	2.00		3.00	10.00		1.00		24.00
5.	Staff	53.45		0.41	10.80	12.61	34.71	47.29	61.30		52.50		273.07
6.	Total FTE (lines 1 to 5)	374.91	0.00	0.41	22.07	19.83	34.71	52.11	71.30	0.00	53.50	0.00	628.84
Expen	ditures												
7.	Regular Faculty	\$12,551,724			\$516,266								\$13,067,990
8.	Adjunct / Wage Rated Faculty	1,515,233				87,740		30,500					1,633,473
9.	Teaching Assistants												0
10.	Executives	723,000			97,000	194,326		278,595	1,111,033		88,742		2,492,696
11.	Staff	1,760,921		17,531	345,042	587,037	1,334,161	1,770,108	2,642,433		1,908,208		10,365,441
12.	Wage Payroll	380,779		1,352	74,449	71,615	22,844	185,993	404,701		897,271		2,039,004
13.	Total Salaries and Wages (lines 7 to 12)	16,931,657	0	18,883	1,032,757	940,718	1,357,005	2,265,196	4,158,167	0	2,894,221	0	29,598,604
1.1	Employee Benefits	6,767,616		7,548	412,795	276 007	E40 200	005 403	1,662,028		1,156,826		11 020 621
14.			0	,		376,007	542,398	905,403		0		^	11,830,621
15.	Total Personal Services (lines 13 & 14)	23,699,273	0	26,431	1,445,552	1,316,725	1,899,403	3,170,599	5,820,195	0	4,051,047	0	41,429,225
16.	Travel	291,290		1,105	5,500	126,178		52,502	95,086		13,500		585,161
17.	Current Expense	824,823		19,963	314,402	310,120		316,623	3,236,058	338,064	1,212,894		6,572,947
18.	Fuel and Power	024,020		10,000	014,402	010,120		010,020	0,200,000	000,004	2,427,652		2,427,652
19.	Equipment	191.167		16,670	25,000	166,917		15,576	85,149		187,486		687,965
20.	Total Non-Personal Svcs. (lines 16 to 19)	1,307,280	0	37,738	344,902	603,215	0	384,701	3,416,293	338,064	3,841,532	0	10,273,725
20.	Total Noti-Fersonal Sycs. (lines to to 19)	1,307,200	U	37,730	344,302	003,213	U	304,701	3,410,233	330,004	3,041,332	U	10,273,723
21.	Total Expenditures (line 15 + line 20)	25,006,553	0	64,169	1,790,454	1,919,940	1,899,403	3,555,300	9,236,488	338,064	7,892,579	0	51,702,950
22.	Transfers To Other Funds											241,980	241,980
23.	Total Expenditures & Transfers	\$25,006,553	\$0	\$64,169	\$1,790,454	\$1,919,940	\$1,899,403	\$3,555,300	\$9,236,488	\$338,064	\$7,892,579	\$241,980	\$51,944,930

FORM A-1 Budget. Appropriated funds expenditures, transfers, and revenues, by line item and program

Southern Utah University Education & General

				Public	Academic	Support	Student	Services	Institutional		O&M		
		Instruction	Research	Service	Libraries	Other	Athletics	Other	Support	Scholarships	Plant	Transfers	Total
A. Ex	penditures & Transfers Out												
FTE													
1.	Regular Faculty	228.30			10.00								238.30
2.	Adjunct / Wage Rated Faculty	97.09		0.25		5.69		1.89					104.92
3.	Teaching Assistants												0.00
4.	Executives	6.00			1.00	1.55		2.00	9.00		1.00		20.55
5.	Staff	55.61		0.67	11.03	14.28	39.21	52.06	71.82		53.50		298.18
6.	Total FTE (lines 1 to 5)	387.00	0.00	0.92	22.03	21.52	39.21	55.95	80.82	0.00	54.50	0.00	661.95
1.	Regular Faculty	\$13,309,842			\$530,871								\$13,840,713
2.	Adjunct / Wage Rated Faculty	1,631,066		4,180		95,625		31,720					1,762,591
3.	Teaching Assistants												0
4.	Executives	650,580			99,910	188,829		205,229	1,120,979		97,956		2,363,483
5.	Staff	1,946,990		61,272	364,635	688,026	1,533,307	2,120,103	3,302,578		2,020,664		12,037,575
6.	Wage Payroll	417,502			87,316	84,944	30,000	244,862	381,136		951,714		2,197,474
7.	Total Salaries and Wages (lines 1 to 6)	17,955,980	0	65,452	1,082,732	1,057,424	1,563,307	2,601,914	4,804,693	0	3,070,334	0	32,201,836
8.	Employee Benefits	7,232,168		26,362	436,094	425,901	629,656	1,047,978	1,935,196		1,236,645		12,970,000
9.	Total Personal Services (lines 7 & 8)	25,188,148	0	91,814	1,518,826	1,483,325	2,192,963	3,649,892	6,739,889	0	4,306,979	0	45,171,836
10.	Travel	255,215		1,000	5,500	226,077		55,702	118,607		13,500		675,601
11.	Current Expense	1,123,655		231,864	314,402	257,150		294,419	2,223,612	706,837	1,212,894		6,364,833
12.	Fuel and Power										2,434,152		2,434,152
13.	Equipment	149,509			25,000	166,917		15,576	85,149		202,486		644,637
14.	Total Non-Personal Svcs. (lines 10 to 13)	1,528,379	0	232,864	344,902	650,144	0	365,697	2,427,368	706,837	3,863,032	0	10,119,223
21.	Total Expenditures (line 15 + line 20)	26,716,527	0	324,678	1,863,728	2,133,469	2,192,963	4,015,589	9,167,257	706,837	8,170,011	0	55,291,059
22.	Transfers To Other Funds											233,541	233,541
23.	Total Expenditures & Transfers	\$26,716,527	\$0	\$324,678	\$1,863,728	\$2,133,469	\$2,192,963	\$4,015,589	\$9,167,257	\$706,837	\$8,170,011	\$233,541	\$55,524,600

### 2008-2009 Initial Work Program

The pages that follow are a summary report of appropriated budgets for fiscal year 2008-2009. The columns have been consolidated for convenience.

- 'Faculty' column includes faculty and adjunct faculty budgets.
- 'Staff' column includes professional, classified, and temporary staff budgets.
- 'Benefits' are budgeted only within a single campus-wide pool.
- 'Current' column includes current, utilities, and student-aid budgets.

The account column reports only the new Banner program and organization codes. The fund code (000100) has been omitted since all appropriated accounts share this same number.

This document reports base budgets as of July 1, 2008. Base budgets may be subject to change during the year.

ACCOUNT	DESCRIPTION	FACULTY	EXECUTIVE	STAFF	HOURLY	BENEFITS	CURRENT	TRAVEL	CAPITAL	TOTALS
10-10020	ACADEMIC AFFAIRS	115,454		-	30,774	-	17,841	-	-	164,069
10-10060	SUMMER SCHOOL	800,000		-						800,000
10-10260	HONORS PROGRAM			-		-	35,563	-	-	35,563
10-10280	ENVIRONMENTAL EDUC			-	-	-	38,475	1,500	-	39,975
10-10320	CONVOCATIONS			5,150	4,821	-	46,715	5,875	-	62,561
10-10450	TESTING CENTER			-			45,000			45,000
10-12000	DEAN PVA	70,000	108,620	69,860	14,000	-	14,734	11,000	-	288,214
10-12200	ART	463,935		23,181	7,000	-	12,000	4,500	4,000	514,616
10-12300	MUSIC	526,774		23,671	8,000	-	12,000	4,500	12,000	586,945
10-12400	THEATRE & DANCE	544,075		19,941	10,500	-	12,000	4,500	4,000	595,016
10-12500	MFA PROGRAM	67,724		11,202	53,087	-	9,725	4,500	-	146,238
10-13000	DEAN HSS	130,780	110,210	138,512	9,100	-	20,000	48,400	7,000	464,002
10-13100	COMMUNICATIONS	641,249		213,931	10,700	-	8,500	-	10,000	884,380
10-13190	COMMUNICATION MASTERS			-	1,800		26,000		4,000	31,800
10-13200	ENGLISH	722,360		16,667	12,100	-	10,500	4,000	-	765,627
10-13250	REVIEW ENGLISH	10,500		-						10,500
10-13300	FOREIGN LAN & HUM	494,793		26,030	8,000	-	6,500	-	4,000	539,323
10-13400	PSYCHOLOGY	509,753		22,918	10,800	-	6,500	-	4,000	553,971
10-13600	HISTORY & SOCIOLOGY	526,114		25,000	6,500	-	8,000	-	4,000	569,614
10-13700	POLI SCI & CRIM JUST	494,001		25,000	9,000		6,500		4,000	538,501
10-13750	MASTER OF PUBLIC ADMINISTRATION			-			4,500			4,500
10-14000	DEAN BUS	9,000	115,070	84,293	27,000	-	42,000	30,000	20,000	327,363
10-14100	ACCOUNTING	518,826		54,549	-	-	-	-	-	573,375
10-14300	ECONOMICS & FINANCE	626,595		15,401	-	-	-	-	-	641,996
10-14500	MANAGEMENT & MARKET	788,757		-	-	-	6,960	5,000	-	800,717
10-14800	MILITARY SCIENCE			20,804	-	-	-	-	-	20,804
10-15000	DEAN EDU		104,500	123,123	17,503	-	35,652	10,322	20,000	311,100
10-15100	TEACHER EDUCATION	947,212		23,783	17,805	-	26,408	12,480	5,200	1,032,888
10-15110	SEC EDUCATION			-	-	-	-	-	-	-
10-15120	GRADUATE EDUCATION	418,610		73,492	8,346	-	17,805	7,790	2,600	528,643
10-15130	FIELD SERVICES	41,200		-						41,200
10-15200	PHYS EDUCATION	367,674		59,702	8,346	-	16,135	5,008	5,200	462,065
10-15300	PHYS ED OUTDOOR REC & MAN	55,600		-			25,000	6,840		87,440
10-16000	DEAN CIET	26,600	103,000	71,096	8,000	-	22,500	-	-	231,196

ACCOUNT	DESCRIPTION	FACULTY	EXECUTIVE	STAFF	HOURLY	BENEFITS	CURRENT	TRAVEL	CAPITAL	TOTALS
10-16010	CIET Reserve			-	2,500		12,000			14,500
10-16300	COMP SCI & INFO SYS	599,337		23,793	9,500	-	21,000	-	-	653,630
10-16500	INT ENGINEER & TECH	669,745		73,106	9,500	-	23,500	-	-	775,851
10-17000	DEAN SCI	31,000	109,180	104,179	18,000	-	22,500	15,500	11,000	311,359
10-17100	PHYSICAL SCIENCE	958,015		107,820	7,380	-	9,225	11,355	4,510	1,098,305
10-17200	ENGINEERING INIT	108,528		31,913	-	-	227,631	7,500	-	375,572
10-17300	AGRICULTURE & NUT SCI	365,226		98,336	3,600	-	4,500	3,100	2,200	476,962
10-17500	MATHEMATICS	668,813		25,605	9,500	-	30,500	-	-	734,418
10-17600	BIOLOGY	712,692		63,688	7,020	-	8,775	11,045	4,290	807,510
10-17800	NURSING	598,152		86,832	-	-	73,594	5,000	-	763,578
10-17950	CENTER FOR FORENSIC SCI			-	-		40,000	5,000	5,000	50,000
10-20000	DEAN CPS			184,412	16,131	-	15,913	4,500	12,509	233,465
10-21050	UNIVERSITY CENTER	25,000		-			24,665			49,665
10-21000	DISTANCE EDUCATION	193,494		-	-	-	29,839	10,000	-	233,333
60-01180	INSTITUTIONAL PARTNERSHIPS	93,320		-			40,000	10,000	-	143,320
10-56600	ENTERTAINMENT BUREAU			48,340	2,849	-	6,500	6,000	-	63,689
10	INSTRUCTION TOTALS	14,940,908	650,580	1,995,330	369,162	-	1,123,655	255,215	149,509	19,484,359
30-01120	REGIONAL SERVICES PARTNERSHIPS						200,000			200,000
30-14900	SMALL BUSINESS DVLP CNTR	2,100		23,178		-		-	-	25,278
30-22000	STIT	2,080		5,636		-	27,954	1,000	-	36,670
30-43010	RURAL HEALTH PARTNERSHIPS			32,458			3,910			36,368
30	PUBLIC SERVICE TOTALS	4,180	-	61,272	-	-	231,864	1,000	-	298,316
40-10090	FACULTY RANK ADVANCEMENT			264	-	-	-	-	-	264
40-10092	FACULTY SABBATICAL			22,812	-	-	-	-	-	22,812
40-10094	FACULTY FACTORED CREDIT			-	-	-	-	-	-	-
40-10096	RELEASED TIME	50,000								50,000
40-10110	INTERNATIONAL OUTREACH			79,071		-	-	-	-	79,071
40-10120	ASCAP/BMI					-	4,261	-	-	4,261
40-10140	FACULTY DEVELOPMENT					-		166,799	-	166,799
40-10150	ON-LINE COURSE DEVELOPMENT	45,625		-	-	-	-	-	-	45,625
40-10155	AA LICENSING & DEVELOPMENT						11,000			11,000
40-10160	FACULTY RECRUITMENT				-	-	-	40,292	-	40,292
40-10170	FACULTY RELOCATION			-	-	-	30,000	-	-	30,000
40-10180	FACULTY SENATE				-	-	1,327	855	-	2,182
40-10220	UNDERGRAD RESEARCH			-	-	-	24,350	-	-	24,350

ACCOUNT	DESCRIPTION	FACULTY	EXECUTIVE	STAFF	HOURLY	BENEFITS	CURRENT	TRAVEL	CAPITAL	TOTALS
40-10380	ACADEMIC GRANTS			95,275	11,128	-	17,111	3,000	-	126,514
40-10400	FACULTY CENTER			-	16,066	-	6,962	3,556	-	26,584
40-11000	ASSOCIATE PROVOST		113,814	136,896	-	-	16,321	4,500	-	271,531
40-11050	ASSESSMENT			-	-	-	19,277	-	-	19,277
40-11100	INFORMATION TECH			335,181	24,209	-	100,040	4,481	53,405	517,316
40-11160	CAMPUS TECH SUPPORT			-					112,012	112,012
40-11170	INFORMATION MEDIATION			41,603			4,501	1,994	1,500	49,598
40-11200	ASSOCIATE PROVOST GRAD PROG		75,015	-			20,000			95,015
40-12800	BRAITHWAITE GALLERY			5,965	4,500		2,000	600	-	13,065
40	ACADEMIC SUPPORT	95,625	188,829	717,067	55,903	-	257,150	226,077	166,917	1,707,568
42-30000	LIBRARY	530,871	99,910	374,524	77,427	<u> </u>	314,402	5,500	25,000	1,427,634
42	ACADEMIC SUPPORT LIBRARY	530,871	99,910	374,524	77,427	-	314,402	5,500	25,000	1,427,634
50-01700	COMMENCEMENT			-	-	-	14,249	-	-	14,249
50-10420	STUDENT SUCCESS	31,720		357,872	16,098	-	33,375	2,970	-	442,035
50-10430	SERVICE LEARNING/CIVIC ENG			-			15,219	5,000		20,219
50-10480	REGISTRAR			277,676	11,396	-	15,703	312	-	305,087
50-51000	VP STUDENT SERVICES		121,299	38,968	8,111	-	26,881	3,648	7,076	205,983
50-51200	IN-SERVICE TRAINING			-			6,000			6,000
50-51300	RESIDENCE LIFE			60,000			8,400	2,000		70,400
50-52000	ADA PROGRAM			60,404	15,337	-	25,445	5,811	5,500	112,497
50-52540	MULTICULTURAL CENTER			42,941	6,885	-	10,391	1,343	-	61,560
50-53000	CAREER SERVICES			141,045	3,884	-	18,084	2,313	-	165,326
50-54000	ASSOCIATE VP			59,740	-	-	2,608	3,157	700	66,205
50-55100	HEALTH SERVICES			46,917	-	-	507	-	-	47,424
50-55200	DRUG & ALCOHOL PREV			30,375	6,275	-	5,044	500	500	42,694
50-55300	COUNSELING			249,417	750	-	3,039	1,078	1,800	256,084
50-56000	STUDENT ACTIVITIES			150,508	6,317	-	20,000	6,595	-	183,420
50-56025	OUTDOOR RECREATION CNTR			16,067	4,815		3,500			24,382
50-56050	CENTER FOR WOMEN & FAMILY				4,815		2,000			6,815
50-56600	ENTERTAINMENT BUREAU				-			-	-	-
50-56700	WAUKEENYANS			4,167	14,445				-	18,612
50-56750	CHEERLEADERS				19,260					19,260
50-58000	ASSISTANT VP		83,930				2,947	3,780	-	90,657
50-58500	ADMISSIONS			360,160	40,376		32,147	8,188	-	440,871
50-59000	STUDENT RECRUITMENT				44,071		19,785	8,000	-	71,856
50-59500	FINANCIAL AID			254,918	10,955		29,095	1,007		295,975
50	STUDENT SERVICES	31,720	205,229	2,151,175	213,790	-	294,419	55,702	15,576	2,967,611

ACCOUNT	DESCRIPTION	FACULTY	EXECUTIVE	STAFF	HOURLY	BENEFITS	CURRENT	TRAVEL	CAPITAL	TOTALS
52-80000	ATHLETIC ADMIN			307,073			-	-	-	307,073
52-80010	SPORTS INFORMATION			65,208	-	-	-	-	-	65,208
52-80030	ATHLETIC ADVISEMENT			37,128	-	-	-	-	-	37,128
52-80060	SPORTS MEDICINE			88,544	-	-	-	-	-	88,544
52-80100	BASEBALL			35,000	-	-	-		-	35,000
52-80200	MENS BASKETBALL			195,511	-	-	-	-	-	195,511
52-80300	FOOTBALL			324,736	-	-	-	-	-	324,736
52-80400	GOLF			22,000	-	-	-	-	-	22,000
52-80500	TRACK & CROSS COUNTRY			93,019	-	-	-	-	-	93,019
52-80600	TENNIS			31,245	-	-	-	-	-	31,245
52-80700	WOMENS BASKETBALL			115,619	-	-	-		-	115,619
52-80750	VOLLEYBALL			46,800						46,800
52-80800	SOFTBALL			62,064	-	-	-		-	62,064
52-80900	GYMNASTICS			82,000	-	-	-		-	82,000
52-80950	SOCCER			57,360						57,360
52	ATHLETICS	-	-	1,563,307	-	-	-	-	-	1,563,307
60-01000	PRESIDENT'S OFFICE		188,370	111,111	4,984	-	158,495	9,849	14,230	487,039
60-01050	BOARD OF TRUSTEES			-	-	-	17,945	7,571	-	25,516
60-01055	INTERNAL AUDIT			59,491	-		5,076			64,567
60-01070	CAMPUS ACCREDITATION			-	-	-	40,584		-	40,584
60-01080	PRESIDENTIAL RESERVE			-			7,345			7,345
60-01100	GOVERNMENTAL RELATIONS		93,704	-				14,712		108,416
60-01110	REGIONAL SERVICES			87,328			10,594			97,922
60-01150	TOURNAMENTS & RECOG			-	-	-	8,777	-	-	8,777
60-01200	PEP BAND SUPPORT			-	7,121					7,121
60-01250	BANNER MIGRATION			-	-	-	54,907	-	-	54,907
60-01300	STAFF ASSOCIATION			4,368	-	-	6,192	-	-	10,560
60-01450	ENROLLMENT MGMT			81,620	-	-	43,262	4,957	-	129,839
60-01500	PUBLIC RELATIONS		88,770	-	3,241	-	49,368	2,332	1,700	145,411
60-01550	STUDENT RECRUITMENT			-	-	-	-	-	-	-
60-01650	INFORMATION SERVICES			184,877	1,690		7,115	506	-	194,188
60-01800	CATALOG						17,879	168	-	18,047
60-01900	LEGAL COUNSEL						3,733		-	3,733
60-10000	PROVOST'S OFFICE		163,256	74,700	14,383		21,012	5,000	2,665	281,016
60-11110	ADMIN SYSTEMS		97,128	679,097	52,412		304,618	6,600	41,694	1,181,549
60-41000	VP ADVANCEMENT		237,313	368,709	36,945		53,164	14,986	4,000	715,117

ACCOUNT	DESCRIPTION	FACULTY	EXECUTIVE	STAFF	HOURLY	BENEFITS	CURRENT	TRAVEL	CAPITAL	TOTALS
60-42000	ALUMNI RELATIONS			122,637	7,220	-	10,102	532	-	140,491
60-61000	VP & CHIEF OF STAFF		147,313	47,075	7,175	-	17,483	2,795	1,500	223,341
60-61200	CAPITAL FACILITIES			-	-	-	3,605	3,723	-	7,328
60-61500	STRATEGIC INITIATIVES			-	-	-	35,000	-	-	35,000
60-61600	CAMPUS MANDATES			-	-	-	18,503	-	-	18,503
60-61800	GENERAL			-	20,148	-	2,549	-	490	23,187
60-63000	ASSOCIATE VP		105,125	32,976	5,624	-	4,267	2,697	-	150,689
60-63300	BURSAR			107,632	-	-	214,205	-	-	321,837
60-63330	CENTRUM TICKET OFFICE			33,920	8,545	-	3,040		-	45,505
60-63370	POST OFFICE			31,703	-		19	186	-	31,908
60-65000	PURCHASING			126,234	5,917	-	9,577	1,601	450	143,779
60-66000	CONTROLLER			550,436	44,610	-	76,552	3,993	7,630	683,221
60-67000	BUDGET			121,250	-	-	4,644	2,793	-	128,687
60-69000	HUMAN RESOURCES			192,891	13,806	-	15,707	1,406	190	224,000
60-69050	H.R PEOPLE ADMIN			-			15,219			15,219
60-69200	STAFF RELOCATION FUND			-			20,292			20,292
60-69300	WELLNESS PROGRAM			-			5,000			5,000
60-69400	STAFF RECRUITMENT			-				10,000		10,000
60-75000	SAFETY & RISK			64,007	23,534	-	26,547	2,000	4,500	120,588
60-78000	LIAB & FIRE INSURANCE			-	-	-	245,024	-	-	245,024
60-79000	RECEIVING			44,512	24,000	-	10,056	700	2,100	81,368
60-79100	MOTOR POOL ALT FUEL			-			5,073			5,073
60-79500	PUBLIC SAFETY			186,360	89,425	-	34,609	3,000	4,000	317,394
60-90100	E&G BENEFIT POOL			-	-	12,970,000	-	-	-	12,970,000
60-90500	E&G TRANSFERS			-	-	-	233,541		-	233,541
60-90600	STUDENT CENTER RENT			-	-	-	109,673	-	-	109,673
60-90800	OTHER REIMBURSE			-	-	-	(125,194)		-	(125,194)
60-90900	CONTINGENCY						651,994	16,500		668,494
60	INSTITUTIONAL SUPPORT	-	1,120,979	3,312,934	370,780	12,970,000	2,457,153	118,607	85,149	20,435,602
70-70000	PHYSICAL PLANT ADMIN		97,956	201,007	53,816		58,551	4,000	72,486	487,816
70-70050	CAPTIVE FLEET REPLACE				8,000					8,000
70-70100	CODE & MAINT CONTRACTS						146,489			146,489
70-70150	HAZARD WASTE REMOVAL						12,500		-	12,500
70-70200	ENERGY CONSERVATION				-		20,000		-	20,000
70-70250	PLANNING COMMITTEE					-	45,725	-	-	45,725
70-70350	CAMPUS DEVELOPMENT			-	-	-	30,000	-	20,000	50,000

ACCOUNT	DESCRIPTION	FACULTY	EXECUTIVE	STAFF	HOURLY	BENEFITS	CURRENT	TRAVEL	CAPITAL	TOTALS
70-70400	CONSULTANTS			-	-	-	10,000	-	-	10,000
70-72000	UTILITY SERVICES			539,298	54,037	-	242,337	2,500	20,000	858,172
70-72100	UTIL SERV - GARBAGE			-			46,000			46,000
70-72200	UTIL SERV - SEWER & WTR			-			78,000			78,000
70-72300	HEAT PLANT OPERATION			110,959	74,362		40,000			225,321
70-72500	UTIL SERV - FUEL & PWR			-			2,356,152			2,356,152
70-73000	CUSTODIAL SERVICES			471,675	527,706		244,830	2,000	30,000	1,276,211
70-74000	REPAIRS & RENOVATION			394,650	107,147	-	217,576	2,000	20,000	741,373
70-76000	GROUNDS			303,075	126,646	-	92,286	3,000	40,000	565,007
70-90700	AUXILIARY REIMBURSE			-			(53,400)			(53,400)
70	O & M PLANT		97,956	2,020,664	951,714	<u> </u>	3,587,046	13,500	202,486	6,873,366
80-01400	SPECIAL SCHOLARSHIPS			-	-	-	706,837	-	-	706,837
80	STUDENT FINANCIAL AID	-	-	-	-	-	706,837	-		706,837
TOTALS	ALL E&G ACCOUNTS	15,603,304	2,363,483	12,196,273	2,038,776	12,970,000	8,972,526	675,601	644,637	55,464,600